

# Read and Analyze

## Initials, Abbreviations, and Acronyms

8<sup>th</sup> - 9<sup>th</sup> gr.  
Lang. Arts

### Unit 7: Lesson 75

Lesson 3  
Day 3

Thurs., Oct. 10

9:00 — Report on Franklin D. Roosevelt due.

3:30 — Checkup at Dr. Turner's office, 220 Houston Blvd.

Underline a short way to write *Doctor*. Draw a square around a short way to write *Boulevard*. Circle short ways to write *Thursday* and *October*. Draw a star above a letter that stands for a name.

An **abbreviation** is a shortened form of a word. **Titles of respect** are usually abbreviated. So are words in **addresses**, such as *Street (St.)*, *Avenue (Ave.)*, and *Boulevard (Blvd.)*. The names of **days**, the names of some **months**, and certain words in the names of **businesses** are often abbreviated in informal notes. These abbreviations begin with a capital letter and end with a period. An **initial** can replace a person's or a place's name. It is written as an uppercase letter followed by a period.

See Handbook Section 2

## Practice

Draw three lines (≡) under each lowercase letter that should be a capital letter. Draw a line (/) through each capital letter that should be a lowercase letter. Add periods where they are needed. (1–29)

World War II began in Sept 1939, but it wasn't until the Japanese attack on Pearl Harbor on Dec 7, 1941, that the U S finally joined the Allies in battle.

Two years later, on Dec 24, 1943, Pres Franklin D Roosevelt named Gen Dwight D Eisenhower as Supreme Commander of the Allied Expeditionary Force in Europe. The Allies' plan was to cross the English Channel and take control of France from the Germans. Gen Eisenhower's job was to see to it that the armies and navies of the U S, Great Britain, and the other Allies worked together as one force. Toward this end, he worked closely with Leaders such as British Prime Minister mr Winston Churchill, Admiral Bertram H Ramsay in charge of Allied naval forces, and Sir Trafford Leigh-Mallory in charge of air forces.

On the eve of the invasion, gen. Eisenhower faced a tough decision. Bad weather had already postponed the operation one day. To pursue the Assault in bad weather would put thousands of Troops in jeopardy, but delaying the landing could mean losing the element of surprise. Fortunately the weather cleared somewhat, and gen Eisenhower gave the go-ahead. Early the morning of Tues, June 6, 1944, the D-day invasion began. Some 130,000 troops stormed five beaches from about 3,500 landing craft, including ships designed for carrying tanks (LCTs) and those designed for carrying infantry (lcis). They were supported by some 11,000 planes.

The Germans fought fiercely, but by the time night fell, the Allies had a strong hold along sixty miles of Normandy coastline. D-day provided the foothold in France that the Allies needed. On Aug 25, Gen George S Patton Jr led the U S Third Army into Paris to reclaim the city. In less than a year, Germany was forced to surrender to the Allies.

**Apply**

Rewrite each item below, using abbreviations and initials for the underlined words.

30. President Franklin Delano Roosevelt \_\_\_\_\_
31. 1600 Pennsylvania Avenue \_\_\_\_\_
32. Mistress Mamie Geneva Eisenhower \_\_\_\_\_
33. Kaiser Shipbuilding Company \_\_\_\_\_
34. Tuesday, June 6, 1944 \_\_\_\_\_
35. Sergeant Edward Allen Carter Junior \_\_\_\_\_
36. General George Catlett Marshall \_\_\_\_\_
37. 10 Downing Street \_\_\_\_\_
38. August 25, 1945 \_\_\_\_\_
39. Army Navy Drive and Fern Street \_\_\_\_\_
40. September 2, 1945 \_\_\_\_\_
41. GenCorp Incorporated \_\_\_\_\_
42. Winston Leonard Churchill \_\_\_\_\_
43. Doctor Hattie Alexander \_\_\_\_\_
44. December 7, 1941 \_\_\_\_\_
45. General Motors Corporation \_\_\_\_\_

**Reinforce**

See Handbook Section 2

An acronym is formed from the first letters of a pair or group of words. Some acronyms, such as *NASA* (National Aeronautics and Space Administration), are written in all uppercase letters. Others, such as *scuba* (self-contained underwater breathing apparatus), are written as regular, lowercase words. Like an acronym, an initialism is also formed from the first letters of a pair or group of words. An initialism differs from an acronym in that it does not form a word; instead, each letter in the initialism is pronounced, as in *USA* (which stands for "United States of America") or *PDF* (which stands for "portable document format").

Read each phrase below and use its first letters to write a shortened form. Check a dictionary to make sure each acronym or initialism you write is correct.

46. light amplification by stimulated emission of radiation \_\_\_\_\_
47. frequently asked questions \_\_\_\_\_
48. radio detecting and ranging \_\_\_\_\_
49. North Atlantic Treaty Organization \_\_\_\_\_
50. digital video disk \_\_\_\_\_